



## GENEVA GROUP INTERNATIONAL

Latin America & The Caribbean

**IX** - Regional Conference, Panamá City – Panamá  
July 29th. - August 1<sup>st</sup>. – 2010

The **Regional Conference** you are being invited to will take place in Panamá City - Panamá.

Hotel: To assure you a satisfactory stay we have organized our conference in partnership with El Panamá Convention Center & Casino of Panamá City - Panamá. Details of the venue of our conference are as follows:

El Panamá Convention Center & Casino  
<http://www.elpanama.com>  
Vía España Nº 111  
Panamá City - Panamá  
Tel: +507 215 9447 - Fax: +507 269 3309

**Cost:** *The conference will have the following costs: (if you need a translator you have to add to those amounts € 100. - - One Hundred Euros - more)*

Participation fee: (amounts in Euros)			
Option	if you pay before:		After June 1st.
	April 30th.	May 31st.	
<b>1</b> One delegate	€ 600	€ 700	€ 800
<b>2</b> Two delegates	€ 900	€ 1,000	€ 1,100
<b>3</b> one delegate and one accompanying	€ 900	€ 1,000	€ 1.100

**Cancellation policy:**

Cancellations before 01 June 2010 75% of the total amount will be charged.

After 01 July 2010 The total amount will be charged.

These costs cover the conference itself – as shown on the attached program – and:  
Three (3) hotel **DAILY RATES** (you may arrive on Thursday afternoon/night check in 03:00 pm and leave on Sunday middleday (01:00 pm check-out).

**Our specials thanks to:**



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However, if you need a late check-out, you may ask at your arrival for it, provided you indicate your interest in leaving at that time when you arrive at the hotel. Any further expenses and/or daily rates are out of this budget, and Geneva Group International Latin America is not responsible for them.

CHECK-IN TIME: 03:00 PM  
CHECK-OUT TIME: 01:00 PM

You must mention that you are attending the Geneva Group conference.  
Hotel personnel are Spanish and English speakers.

**A GGI HOSPITALITY DESK WILL ALSO BE AVAILABLE WITH SPANISH, ENGLISH SPEAKING GUIDES**

**Transportation: Airport arrivals and departures:** Transportation costs from the airport to El Panamá Hotel (as well as from the El Panamá Hotel to the airport) **are included in the rates paid.**

You must locate the airport coordinators at the exit from Customs after picking up your luggage. Our airport coordinator will hold the identification notice “GGI AMERICA LATINA” or any other identification that you may send us, if you wish.

Additional information: For any additional information about the conference, please do not hesitate to contact directly:

- Ms. Yenika Caballero, e-mail [contabilidad@arvacontadores.com](mailto:contabilidad@arvacontadores.com)
- Skype: yeni.caballero
  
- Ms. Karina Szustyk, e-mail: [kszustyk@geneva-group.com.ar](mailto:kszustyk@geneva-group.com.ar)
- Skype : kszustyk

For our internal administration, once you have registered please fill in the form at the end of this document and send it by fax to (+507) 2231644 - PLEASE NOTE OUR FAX NUMBER

Or by e-mail to:

- [contabilidad@arvacontadores.com](mailto:contabilidad@arvacontadores.com)

**PLEASE ONCE YOU MADE YOUR PAYMENT SEND THE CONFIRMATION PAYMENT TO SUCH MAIL**

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**Participation Form**

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- Full name: \_\_\_\_\_
- Firm / Company: \_\_\_\_\_
- Passport #: \_\_\_\_\_ Number of Participants \_\_\_\_\_
- Full name of accompanying persons \_\_\_\_\_
- Mark your option on Chart above \_\_\_\_\_ I need a translator YES - NO
- Address: \_\_\_\_\_
- City – country: \_\_\_\_\_ Phone: (        ) \_\_\_\_\_
- Date and Time of arrival (your flight details):  
Airline name, \_\_\_\_\_  
Flight number, \_\_\_\_\_  
**Arrival day and Time,** \_\_\_\_\_  
Destination you are travelling from: \_\_\_\_\_
- Date and Time of departure (your flight details):  
Airline name, \_\_\_\_\_  
Flight number, \_\_\_\_\_  
**Departure Day and Time,** \_\_\_\_\_  
Destination you are travelling to: \_\_\_\_\_
- Signature : \_\_\_\_\_

**Please use this account to deposit your payment:**

BANCO GENERAL DE PANAMÁ  
Cuenta de Ahorro de ARVA Contadores N° 04-38-01-174 315-5  
SWIFT BAGE PAPA

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