



GGI CONFERENCES GMBH

**GGI EASYMEET**  
**16 – 18 NOVEMBER 2012**  
**PRAGUE, CZECH REPUBLIC**

Dear Colleagues,

Konečná & Zacha, s.r.o. are delighted to host the **GGI EasyMeet**, which will be held in **Prague, Czech Republic** from:

**16 – 18 November 2012**

We kindly invite all junior professionals and associates of GGI member firms to sign up. This is a unique opportunity for those who usually do not participate in the GGI European or World Conferences to meet with fellow colleagues of GGI member firms, to share ideas, experiences, views and visions and to spend a wonderful time together in Prague.

We now have the pleasure in providing you with some organizational details below:

**Arrival / Accommodation**

We have arranged a special room rate with the hotel:

**Hotel Century Old Town Prague,**

Na Porici 7, Prague 1

11000, Prague

T: +420 221 800 800

F: +420 221 800 801

W: <http://www.accorhotels.com/de/hotel-3440-hotel-century-old-town-prague-mgallery-collection/index.shtml>

Konečná & Zacha, s.r.o. have made a reservation for the conference room and accommodations. We kindly ask delegates to individually make their hotel room reservations.

**For the hotel reservation, kindly find the hotel reservation fax form in the internal member area of the GGI website to be filled out by delegates.**

**Please book your hotel room directly and individually through the fax form found in the internal member area of the GGI website before the 1<sup>st</sup> October 2012. The special room rate cannot be guaranteed after this date.**

You will also be asked to provide your credit card number and expiry date to confirm your reservation.

**Single room: EUR 80.- per room / night**

**Double room: EUR 85.- per room / night**

Check in is 14:00 hrs.

Check out is 12:00 hrs.

We kindly thank our sponsors:





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**Please note the above mentioned conditions can only be guaranteed until latest 1<sup>st</sup> October 2012. If you would like to book after this date, you will have to check directly with the hotel for possible available rooms and rates.**

### Conference Fee

Please note that the conference fee of **EUR 199.-** must be paid prior to the conference from each conference participant. An invoice will be issued on receipt of your application. Since the payment terms are equally as stringent as the booking conditions, we kindly ask you to stick to all deadlines. We are convinced you understand that you can only participate if we have received your conference fee in full within the specified time limit.

This will cover everything from the dinner on Friday as well as lunch and dinner on Saturday, transportation and the guided tour on Saturday.

We would also be delighted to meet your spouse/partner in the wonderful city of Prague. The lump sum for your partner will be **EUR 145.-** (including only dinner on Friday, dinner on Saturday, transportation and the guided tour on Saturday).

**Please register before 1<sup>st</sup> October 2012** for the meeting by online application on the GGI intranet. Please ensure to book your **accommodation directly with the hotel through the fax form found in the internal member area of the GGI website.**

In short we will provide you with more details about the workshop topics, useful travel information, and a detailed itinerary for the weekend.

We are proud to host the GGI EasyMeet and look forward to meeting you all in Prague!

With kind regards,

Radka Konečná  
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