



GENEVA GROUP INTERNATIONAL

**Geneva Group International World Conference
New Delhi, India
22 – 25 November 2007**

hosted by

R. N. Marwah & Company
Chartered Accountants
Est. 1946

To all participants

In order to get well prepared for your journey to New Delhi, you can already find following some general information for your stay:

v **Arrivals and departures**

Indira Ghandi International Airport (DEL)

Indira Ghandi International Airport is approximately 45 minutes from the Taj Mahal Hotel (approx. 20km).

We have organized airport transfers for those of you who sent us their flight details. In the arrival lounge from Indira Ghandi International Airport kindly look for the representatives of CIM Conferences & Incentives Management (I) Pvt. Ltd. with a paging board displaying your name.

In case of any questions the CIM Travel team will be at your disposal (24 hours). Below you can find their contact details:

Mr. Amitabh Shrivastava, +91 999 068 40 71
Mr. Manavv Bhardwaj, +91 999 948 17 09

v **Bar**

We will enjoy our evenings (after dinner) on 22 November 2007 in the Diwan-I-Khas (downstairs) and on 23 and 24 November 2007 in the Villa Medici (roof top) where drinks will be served.

v **Business Center**

The Taj Mahal Hotel has a well-equipped business center with three conference rooms and a legal library. The latest in hi-tech broadband wireless internet connectivity, PC workstations, multimedia computers, laptops, portable printers and cellphones, colour copying and secretarial facilities are available for the convenience of the business executive. The Business Center is open 24 hours.

v **Check in / Check out**

Check in time is 11am. Check out time is 2pm. (Earlier check in as per availability, without charges from 10am.)

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Currency

Indian Rupee (INR / Rs)

Monetary unit: 1 Indian Rupee = 100 paise

1 Euro = 57.52788 INR 1 USD = 39.38000 INR
1 INR = 0.01739 Euro 1 INR = 0.02540 USD

(Source: Credit Suisse, 13 November 2007)

There are no restrictions on the amount of foreign currency or travelers' cheques. A tourist may import any amount, provided he/she has filled a declaration form on arrival. This will help in exchanging your currency at the time of arrival as well as the taking back your unspent currency at the time of leaving.

Since changing money can be a tedious and cumbersome process it is advisable to change a substantial amount at one time. Travelers' cheques are not accepted at every bank and it is even difficult to change currency other than Dollars or Pound Sterling. Make sure to change money at accredited bureaus only - changing at any other place is illegal and also runs the risk of being counterfeit.

There are as well money exchangers (open 24 hours) at the airports and in some hotels too.

You should save all exchange receipts (encashment certificates) – you may require them for visa extensions and other formalities and at the time of going back when you want to convert the rupees.

(Source: <http://www.india-travel-agents.com>)

Credit cards are widely accepted at most locations. The nearest ATM machine where you can get cash is a very well known market called "The Khan Market".

v Dates and places

Official program starts on Thursday, 22 November and ends with Gala dinner on Saturday night, 24 November 2007. Some Practice Group Meetings (optional) will take place on Sunday morning and on Thursday afternoon according to the program. The excursion to the Titus & Co. Museum for Vintage & Classic Cars (for those of you who are registered) will take place on Sunday afternoon after the Practice Group Meetings.

Conference Hotel

The Taj Mahal Hotel

1 Mansingh Road

New Delhi, 110 011, India

Phone: +91 11 5551 36 82, Fax: +91 11 2302 60 78

<http://www.tajhotels.com/Luxury/The%20Taj%20Mahal%20Hotel,NEW%20DELHI/default.htm>

Main Conference Room: Diwan-I-Am (for details refer to the delegates program)

Meeting Rooms for Thursday, 22 November

The **Practice Group Meeting International Taxation** on Thursday afternoon will take place in **Villa Medici** on the Roof top. In the lift you have to press "R" for roof top. Villa Medici is towards your left when you step out of the elevator.

The **Executive Committee Meeting** will take place in the **business centre in the room LCR – Large Conference Room**.

Welcome Reception & Dinner will be at the Pool Lawns (left lawn if you exit out from downstairs towards the pool).

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Dinner outside on Friday

National Rail Museum, Chanakyapuri
New Delhi, 110 021, India

<http://www.nationalrailmuseum.org>

v **Electricity**

The voltage is 220volts, 110 Volts with 50Hz; alternating at 50 cycles per second. You will require a voltage converter if you are carrying a device that does not accept 220 Volts at 50 HZ.

v **Golf Tournament**

The Golf Tournament will take place on **Thursday, 22 November 2007**. Golf players will receive detailed information in a separate e-mail.

v **Hospitality Desk**

On Thursday, 22 November 2007, the Hospitality Desk will be on the roof top in front of Villa Medici. From Friday until Sunday, 23 – 25 November 2007 it will be in front of the Main Meeting Room Diwan-I-Am (if you go down the stairs from the lobby) – Please ensure to sign up for the **Saturday Afternoon Program, the Sunday Practice Group Meetings** and for the **workshop of your choice** upon check in at the Hospitality desk!

v **Meeting point**

For all transfers and excursions meeting point will be the lobby of the Taj Mahal Hotel.

v **Practice Group Meetings**

On Sunday morning and Thursday afternoon some practice group meetings will take place in the Executive Suites (according to the signposting) and Villa Medici, directly organized by the practice group Chairmen. If you have not yet registered for a practice group meeting, or if you have contributions for the agenda you still have time to contact the Chairman of the group concerned!

10:30 – 13:00

Executive Suites

Debt Collection

John Zucher

jzucker@roiterzucker.co.uk

Enhanced Business
Opportunities

Dr. Thomas Eisenring

thomas.eisenring@adapt-solutions.de

Thursday, 15:00 – 18:00
Villa Medici, Roof top level

International Taxation

Robert van den Wall Bake

robert.van.den.wall.bake@dknco.nl

v **Recreation**

The Taj Mahal Hotel offers many options of leisure and sporting facilities including Health Club and Fitness Centre with steam baths, Jacuzzi, Sauna and Swimming Pool. Tennis and Golf can be arranged near the Hotel on charge. For Spa and Relaxing there are the “Tajas” (Ayurvedic massage rooms) which offer traditional Ayurvedic massages and “Sirodhara” treatments, therapies and day packages as well as yoga.

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v **Time**

The Indian Standard Time (IST) is 5.5 hours (5 hours 30 minutes) ahead of Greenwich Mean Time (GMT).

v **Titus & Co. Museum for Vintage and Classic Cars**

Those of you registered for the excursion to the Titus & Co. Museum for Vintage & Classic Cars will meet on Sunday, 25 November 2007, at 13:00 hrs in the Hotel Lobby.

Titus Farm, Village Jaunapur, Mehrauli, New Delhi, 110 030, India

v **Weather**

The weather is supposed to be sunny with temperatures between 25 - 28°C (during the day).

Those of you who have not done so, please do not hesitate to draw our attention to any particular wishes (e.g. vegetarian dishes) or to stress any particular "weak" points (e.g. utter dislike of a certain dish or an allergy to something). We want your stay in India to be an experience to remember and sometimes little things may spoil our good mood.

We kindly thank our sponsors:

