

**Minutes of the ITPG Asia Pacific WebEx meeting held on Wednesday, September 11, 2013 at 1430 hrs, Singapore time (GMT + 8)**

Chairman : Ashish Bairagra  
Participants : Johnny Yuen – Wong Brothers & Co.  
Vijesh Zinzuwadia – Zinzuwadia & Co.  
Tony Shao – Horizon Group

Voice Quality : Very good, but Tony had trouble logging in and had to restart his computer thrice to be able to hear and speak to everyone.

Discussion on agenda items :

1. Update on ITPG Guide – 2013 Edition – Participants were informed that the process is on time and the guide will be released during the World Conference in Cancun.
2. IBFD and Comtax subscriptions – Participants were informed about the two group subscriptions currently available for GGI members and if anyone is interested to subscribe should write to him or Oliver so that a demo can be arranged.
3. Brief introduction on the ITPG referral information project – Participants were briefly informed about the proposed project led by Ionut Zeche. The objective of collecting the information and the draft format was discussed. There were certain suggestions made with respect to the format and the trigger date for filling in the information, i.e. whether it should be based on the date of the referral, date of completion or date of invoice etc. These issues will be written and sent to Ionut by Ashish.
4. Topics for the ITPG meeting during the Asia Pacific Regional Conference in Mumbai, India in December 2013 – Tony suggested that a hot topic in China is transfer pricing documentation. All participants agreed that it may be a good idea to have a panel discussion on the challenges faced by various countries with respect to Transfer Pricing Documentation. Tony and Vijesh have agreed to represent China and India respectively, subject to confirmation by Tony about him attending the APRC.

The Chairman thanked all the participants for their time and attention, and the meeting was closed well within time.