



GENEVA GROUP INTERNATIONAL

**Minutes of the virtual conference via Skype
held on Monday 1st December 2008, 2:00 – 3:00 p.m. (GMT)**

Chairman (organizer):	Oliver Biernat			
Secretary:	Astrid Rechel-Götz			
Participants:	Company	City/Country	Email	Skype
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Agenda

1. Welcome by the chairman; test of communication
2. Possible access to Comtax software
3. Follow-up list for links in international taxation
4. Articles for GGI Insider
5. Guide on international taxation
6. Training for GGI juniors
7. Intranet, taxation matrix
8. Others
9. Feed back on Skype conference
10. Closing

	Subject	To Do	In Charge	Due Date
1.	Welcome by the Chairman; test of communication: <ul style="list-style-type: none"> - Oliver Biernat welcomes 11 participants in the first GGI-ITPC virtual meeting, coming from Europe and Latinamerica. - The communication is good, after slight adjustments everybody can be heard clearly. 			
2.	Possible access to Comtax software: <ul style="list-style-type: none"> - Thierry Hellers had proposed to achieve the Comtax Software for tax planning for cross border repatriations (offering draft structures for 120 countries), which he got to know in a presentation and considers it quite good, whilst Niels Fischer's impression was not too good. - General interest shown by Angel Viso, Carlos Frühbeck and Oliver Biernat. - A presentation of the software should be given at the meeting in Malta in February (by company itself or by Thierry); results of the presentation shall be introduced at the Lucerne meeting in May. - Information on: www.comtaxit.com/index.php 	- Ask company for presentation on 21-02-2009	Thierry Hellers (to be contacted by Astrid)	31-12-08
3.	Follow-up list for links in international taxation <ul style="list-style-type: none"> - Oliver Biernat informs that the list contains by now 21 links handed in by a few ITPG members only. - He points out that the links can be also on national regulations relevant for international business. A short summary on the contents of the page shall be given in English. - Ionut Zeche will send some suggestions to all on how to proceed with this. 	<ul style="list-style-type: none"> - Send internet links to chairman. - Send suggestions on international links. 	All members Ionut Zeche	Any time 15-12-08
4.	Articles for GGI Insider <ul style="list-style-type: none"> - The chairman informs that the series will start in the January edition of GGI Insider with an introduction by him and two articles of ITPG members. - Camilo Torres and David Kidd will write articles for January edition. - March edition: Carlos Frühbeck, Csaba Valentik. - Next edition: Alan Rajah - Doris Pangelinan has been asked to prepare a guideline on redaction of articles. - Topic of articles will be communicated to members for orientation. 	- Communicate topics and guidelines	Doris (to be contacted by Astrid)	15-12-08
5.	Guide on international taxation: <ul style="list-style-type: none"> - Csaba Valentik suggested to buy a guide on international taxation (information on the tax system of many countries) and use a private label of GGI. - The ITPG members prefer to write the series themselves as they only want to hand out information on countries we are really represented and have expertise in. 	- Prepare "Doing Business in" on their countries	All members	
6.	Training for GGI juniors: <ul style="list-style-type: none"> - Oliver Biernat informs that the German ITPG members had talked about offering training units for 	- Get information at Vienna University	Ionut Zeche	Before next Skype

	Subject	To Do	In Charge	Due Date
	<p>GGI juniors either by lectures of GGI partners or skilled teachers.</p> <ul style="list-style-type: none"> - As this is interesting for members of all countries, the lectures should be held in English and be made available for all members. - If at all, ITPG members would prefer professional lectures, e.g. by university lecturers, because preparing lecture by our own experts would take too long. Ionut Zeche recommends Marie-Curie-Training of Vienna University. He will get into contact with them and send data and prices for orientation. - Vienna would be a central and well communicated location. - Interested companies will share costs. Condition: Training must be useful for companies and costs should not be too high. 	<ul style="list-style-type: none"> - Check with your companies how many juniors would come to a professional training in international taxation in Vienna. 	All ITPG members	meeting Till next Skype meeting
7.	<p>Intranet, taxation matrix:</p> <ul style="list-style-type: none"> - The taxation matrix on GGI homepage is obsolete. Authors have been asked by HQ to send modifications. The countries for which this modification has not been done by now, could be treated by other members. - HQ will be asked to send out a communication on that. - Information shall never be older than 2 years. 	<ul style="list-style-type: none"> - Inform GGI members they can apply for modification 	HQ	15-12-08
8.	<p>Others:</p> <ul style="list-style-type: none"> - The presentations held at the Rio conference are published in the download area of the GGI intranet where it is difficult to find them. Members ask to pass these data to the section of ITPG. - Next meetings: <ul style="list-style-type: none"> a) Changed date due to hotel problems: Malta, 21st February 2009 (touristic option on 20th), organized by Roberto d'Alessandro b) Lucerne, 14th May, before GGI European Conference (all other Practice Groups will meet on Saturday, only ITPG on Thursday). 	<ul style="list-style-type: none"> - Ask HQ to pass the information to ITPG section - Save dates 	HQ (Contact Astrid) All members	15-12-08
9.	<p>Feed back on Skype conference:</p> <ul style="list-style-type: none"> - All participants consider this Skype conference a wealthy tool for continuous communication, especially for the members from outside Europe. All opt for establishing regular sessions. - The next Skype conference should be held between now and the Malta meeting (mid of January). P.S. The chairman suggests Tuesday the 20th January 2009 at again 2:00 p.m. GMT. - P.S. The Chairman asks all participants to store a photo on their Skype account (like he or Carlos Frühbeck have done) to give the other participants an image of the person speaking. 	<ul style="list-style-type: none"> - Arrange next Skype conference for January. Suggestion: Tuesday the 20th January 2009 at 2 p.m. GMT. - Store photo on Skype 	Oliver Biernat -All members	asap asap
10.	<p>Closing:</p> <ul style="list-style-type: none"> - The first ITPG Skype conference is closed at 3:00 pm GMT. 			