



GENEVA GROUP INTERNATIONAL

Latin America & The Caribbean

X - Regional Conference, Bogotá – Colombia
July 21st. – July 24th. – 2011

The **Regional Conference** you are being invited to will take place in Bogotá - Colombia

Hotel: To assure you a satisfactory stay we have organized our conference in partnership with Bogotá Plaza Summit Hotel of Bogotá - Colombia. Details of the venue of our conference are as follows:

Bogotá Plaza Summit Hotel
<http://www.bogotaplazahotel.com/>
 Calle 100 No. 18A - 30
 Bogotá – Colombia
 Tel: +571 632 22 00
 Fax: +571 632 22 37

Participation fee: (amounts in US dollars)			
Option	if you pay before:		
	April 10 th .	May 10 th .	After May 11 th .
1 One delegate	U\$S 900.-	U\$S 1,000.-	U\$S 1,200.-
2 Two delegates (sharing ONE room)	U\$S 1,350.-	U\$S 1,450.-	U\$S 1,650.-
3 One delegate and one accompanying (sharing ONE room)	U\$S 1,350.-	U\$S 1,450.-	U\$S 1,650.-

Cancellation policy:

Cancellations before 01 June 2011 75% of the total amount will be charged.
 After 01 July 2011 The total amount will be charged.

These costs cover the conference itself – as shown on the attached program – and:
 Three (3) hotel **DAILY RATES** (you may arrive on Thursday afternoon/night check in 03:00 pm and leave on Sunday middle day (01:00 pm check-out).

Our specials thanks to:



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However, if you need a late check-out, you may ask at your arrival for it, provided you indicate your interest in leaving at that time when you arrive at the hotel. Any further expenses and/or daily rates are out of this budget, and Geneva Group International Latin America is not responsible for them.

CHECK-IN TIME: 03:00 PM
CHECK-OUT TIME: 01:00 PM

You must mention that you are attending the Geneva Group conference.
Hotel personnel are Spanish and English speakers.

A GGI HOSPITALITY DESK WILL ALSO BE AVAILABLE WITH SPANISH, ENGLISH SPEAKING GUIDES

Transportation: Airport arrivals and departures: Transportation costs from the airport to Bogotá Plaza Summit Hotel as well as from the Bogotá Plaza Summit Hotel to the airport **are included in the rates paid.**

You must locate the airport coordinators at the exit from Customs after picking up your luggage. Our airport coordinator will hold the identification notice “GGI AMERICA LATINA” or any other identification that you may send us, if you wish.

Additional information: For any additional information about the conference, please do not hesitate to contact directly:

- Mr. Carlos Pelaez, e-mail carlos.pelaez@tower-consulting.com
- Skype: carlos.pelaez68

- Ms. Karina Szustyk, e-mail: kszustyk@geneva-group.com.ar
- Skype : kszustyk

For our internal administration, once you have registered please fill in the form at the end of this document and send it by fax to : + 57 1 2132500 - PLEASE NOTE OUR FAX NUMBER

Or by e-mail to:

- carlos.pelaez@tower-consulting.com

PLEASE ONCE YOU MADE YOUR PAYMENT SEND THE CONFIRMATION PAYMENT TO SUCH MAIL

Our specials thanks to:



Participation Form

- Full name: _____
- Firm / Company: _____
- Passport #: _____ Number of Participants _____
- Full name of accompanying persons _____
- **Mark your option on Chart above** _____ I need a translator YES - NO
- Address: _____
- City – country: _____ Phone: () _____
- Date and Time of arrival (your flight details):
Airline name _____ Flight number _____
Arrival day and Time, _____
- Destination you are travelling from: _____
- Date and Time of departure (your flight details):
Airline name _____ Flight number _____
Departure Day and Time, _____
- Signature : _____

Please use this account to deposit your payment:

Number account	36009912
Name account	Citibank Colombia
Currency	Dólares Americanos – US dollars
Currency Code	USD
Intermediary Bank	Citibank New York
SWIFT Code	Citius33cor *
Aba code	021000089
Beneficiary	TOWER CONSULTING WORLDWIDE SAS
Number account	1001941301

* Si no la acepta coloque Citicobb – If SWIFT code is not accepted please write Citicobb

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