

**GGI MIDDLE EAST & AFRICA (MEA) REGIONAL CONFERENCE
19-21 FEBRUARY 2016
ABU DHABI, UAE**

REGISTRATION FORM

PLEASE FILL OUT ONE FORM PER HOTEL ROOM REQUIRED.

Return the form by email to Anita Szöke at szoeke@ggi.com
or by fax to **+41 44 256 18 11**.

By filling out this form, I herewith confirm that I would like to register the following delegate(s) for the GGI Middle East Africa Regional Conference to be held in Abu Dhabi on 19-21 February 2016.

PLEASE TYPE OR PRINT CLEARLY IN CAPITAL LETTERS	
Company Name	
Company Name to appear on Badge (if to be shortened)	
Invoice Address	
Is this the first time for your Company to attend a GGI Conference?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Confirmation Email to be sent to (if different to DELEGATE #1 below) INDICATE NAME & EMAIL ADDRESS	

DELEGATE #1	
Title (please tick appropriate)	<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Prof <input type="checkbox"/> H.E. <input type="checkbox"/> Other: _____
First Name	
Last Name (Surname / Family Name)	
Name to appear on Badge (if not FIRST NAME+LAST NAME)	

We kindly thank our sponsors:

Email	
Telephone	
Mobile / Cell	
Nationality	
Will you require a Supporting Letter for a Visa Application?	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>It is your responsibility to apply for a visa from the Embassy in your country. For visa purposes, our supporting letter is usually stronger if we can say that you have registered AND paid all fees in full.</i>

GGI TERMS & CONDITIONS

All prices quoted are in US Dollars (USD).

Conference fees are all-inclusive and cover the following costs:

- All Conference materials and facilities.
- Accommodation (2 nights) on a B&B basis in a Standard room.
- Meals as specified in the programme.

There is no reduction in fees for non-attendance of any portion of the full Conference Programme.

Cancellation policy:

Cancellations before 15 January 2016	50% of the total amount will be charged.
Cancellations before 31 January 2016	75% of the total amount will be charged.
After 31 January 2016	The total amount will be charged.

There are a limited number of rooms reserved in the hotel. Rooms will be allocated on a first-come first-served basis, depending on availability. Availability on GGI's website (intranet) does not necessarily indicate rooms actually available in the hotel, although every effort will be made to update the intranet as soon as information is received.

FOR CLARITY: An Accompanying Person is classed as a partner/spouse or friend who is traveling with DELEGATE #1 but **NOT** attending the Conference (except for the social events).

PLEASE SELECT REGISTRATION FEE

ONE DELEGATE SINGLE OCCUPANCY B&B (2 NIGHTS) DELUXE ROOM	EARLY BIRD UNTIL 31 DECEMBER 2015: USD 1890.- AFTER 31 DECEMBER 2015: USD 2 0 90.-	<input type="checkbox"/>
ONE DELEGATE & ONE ACCOMPANYING PERSON DOUBLE/TWIN OCCUPANCY B&B (2 NIGHTS) DELUXE ROOM	EARLY BIRD UNTIL 31 DECEMBER 2015: USD 1890.- AFTER 31 DECEMBER 2015: USD 2 0 90.-	<input type="checkbox"/>
TWO DELEGATES SHARING A ROOM DOUBLE/TWIN OCCUPANCY B&B (2 NIGHTS) DELUXE ROOM	EARLY BIRD UNTIL 31 DECEMBER 2015: USD 2750.- AFTER 31 DECEMBER 2015: USD 3 0 50.-	<input type="checkbox"/>
TOTAL NUMBER OF <u>ADDITIONAL</u> NIGHTS REQUIRED* (The Registration Fee covers 2 nights in total.)	PRICE PER ROOM PER NIGHT: SINGLE/DOUBLE OCCUPANCY USD 215.-	# NIGHTS
ANY ROOM UPGRADE REQUESTS (ADDITIONAL CHARGE ON TOP OF ROOM RATE PER NIGHT)	GRAND DELUXE USD 105.- PER NIGHT	<input type="checkbox"/>
	DELUXE CLUB USD 135.- PER NIGHT	<input type="checkbox"/>
	GRAND CLUB USD 235.- PER NIGHT	<input type="checkbox"/>

REQUIRED DETAILS

Check In Date (dd.mm.yy)	<i>Check in is from 15:00 pm; please consider checking in one day earlier if you are arriving very early in the morning.</i>
Check Out Date (dd.mm.yy)	<i>Check out is at 12:00 pm.</i>
Any Room Requests (e.g. Twin Beds, Quiet Room, Smoking Room)	
Social Events you are planning to attend	<input type="checkbox"/> FRIDAY Welcome Reception <input type="checkbox"/> SATURDAY Dinner
Any Dietary Requirements (e.g. vegetarian, kosher, halal, vegan, food allergies)	

TRANSFERS (ONLY IF REQUIRED)

AIRPORT TRANSFERS	<input type="checkbox"/> Please tick here if you would like to request a transfer @ AED 275 + 16% taxes each way. This will be billed directly to your incidentals bill, which you clear on check out.
ARRIVAL PICK UP: <small>ONLY FILL IN THE DETAILS IF YOU WOULD LIKE TO BE PICKED UP</small>	ARRIVAL DATE (dd.mm.yy): ARRIVAL AIRPORT & TERMINAL: ARRIVING FROM WHICH AIRPORT: FLIGHT NUMBER: ARRIVAL TIME (24 HR CLOCK, E.G. 19:00 PM):
DEPARTURE DROP OFF: <small>ONLY FILL IN THE DETAILS IF YOU WOULD LIKE TO BE DROPPED OFF FROM THE HOTEL</small>	DEPARTURE DATE (dd.mm.yy): DEPARTURE AIRPORT & TERMINAL: FLYING TO WHICH AIRPORT: FLIGHT NUMBER: DEPARTURE TIME (24 HR CLOCK, E.G. 19:00 PM):

DELEGATE #1 PRACTICE GROUP MEETING OR WORKSHOP

Please register for the **Meeting** of your choice by ticking the respective box. Please note you can only participate in one meeting.

Saturday, 20 February 2016, 14:00 Æ 15:30

PRACTICE GROUP: International Taxation (ITPG)	Graeme Saggars	<input type="checkbox"/>
WORKSHOP: Doing Business in the UAE	Mohammed Aweidah	<input type="checkbox"/>

DELEGATE #1 EXTRA-CURRICULAR ACTIVITIES (OPTIONAL)

FRIDAY, 19 February 2016, 09:30 Æ 17:30 Visit to the [Green City], Masdar City <i>(This will only be booked if there are 10+ delegates interested, and the invoice raised later.)</i>	Depends on numbers.	<input type="checkbox"/>
SUNDAY, 21 February 2016, 09:00 Æ 13:00 Abu Dhabi City Tour	USD 55.-	<input type="checkbox"/>

Form Completed on Date:

Signature:

ONLY FILL OUT THE FOLLOWING IF YOU WOULD LIKE TO REGISTER AN ACCOMPANYING PERSON OR ADDITIONAL DELEGATE (IN THE SAME ROOM).

DELEGATE #2	
WILL BE ATTENDING:	<input type="checkbox"/> as an Accompanying Person only <input type="checkbox"/> as a Full Delegate , representing our company FOR CLARITY: An Accompanying Person is classed as a partner/spouse or friend who is traveling with DELEGATE #1 but NOT attending the Conference (except for the social events).
Title (please tick appropriate)	<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Prof <input type="checkbox"/> H.E. <input type="checkbox"/> Other: _____
First Name	
Last Name (Surname / Family Name)	
Name to appear on Badge (if not FIRST NAME+LAST NAME)	
Email	
Telephone	
Mobile / Cell	
Nationality	
Will you require a Supporting Letter for a Visa Application?	<input type="checkbox"/> YES <input type="checkbox"/> NO <i>It is your responsibility to apply for a visa from the Embassy in your country. For visa purposes, our supporting letter is usually stronger if we can say that you have registered AND paid all fees in full.</i>
Any Dietary Requirements (e.g. vegetarian, kosher, halal, vegan, food allergies)	

DELEGATE #2 PRACTICE GROUP MEETING OR WORKSHOP

Please register for the **Meeting** of your choice by ticking the respective box. Please note you can only participate in one meeting.

Saturday, 20 February 2016, 14:00 Æ 15:30

PRACTICE GROUP: International Taxation (ITPG)	Graeme Sagers	<input type="checkbox"/>
WORKSHOP: Doing Business in the UAE	Mohammed Aweidah	<input type="checkbox"/>

DELEGATE #2 EXTRA-CURRICULAR ACTIVITIES (OPTIONAL)

FRIDAY, 19 February 2016, 09:30 Æ 17:30 Visit to the [Green City], Masdar City <i>(This will only be booked if there are 10+ delegates interested, and the invoice raised later.)</i>	Depends on numbers.	<input type="checkbox"/>
SUNDAY, 21 February 2016, 09:00 Æ 13:00 Abu Dhabi City Tour	USD 55.-	<input type="checkbox"/>