

**GGI PRACTICE GROUP CHAIRPERSON MEETING**  
**03 – 05 FEBRUARY 2017**  
**ZURICH, SWITZERLAND**

**ROOM: SALON ZÜRICH**

**AGENDA**

**Hotel Continental Zurich**

Stampfenbachstrasse 60  
8066 Zurich, Switzerland  
T: +41 44 360 60 60  
F: +41 44 360 60 61

[www.hotel-continental-zurich.hotels-zurich.org/en/#main](http://www.hotel-continental-zurich.hotels-zurich.org/en/#main)

Practice Group	Name	E-Mail
Auditing, Reporting & Compliance	Boris Michels	michels@noerenbergschroeder.de
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Debt Collection, Restructuring & Insolvency	Dr Attila Kovács	kovacs.attila@krs.hu
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Real Estate	Paul Simmons	pdsimmons@hwca.com
Trust & Estate Planning	Henry Charles	henry.charles@citroenwells.co.uk

Apologies were received by Claudio G. Cocca who cannot be in attendance.

**Further participants:**

Michael Reiss von Filski	reiss@ggi.com
Marco Izzo	izzo@ggi.com
Anita Szöke	szoeki@ggi.com
Linda Soriton	soriton@ggi.com
Steven Bosch	bosch@ggi.com



## Friday, 03 February 2017

Individual arrival of participants at the Hotel.

- 18:45 Meeting at hotel lobby**  
Walk to the restaurant  
*Dress code: business casual*
- 19:00 Dinner at Restaurant Drei Stuben**  
Beckenhofstrasse 5  
8006 Zurich
- T: +41 44 350 33 00  
W: [www.dreistuben.ch](http://www.dreistuben.ch)

## Saturday, 04 February 2017

- 08:00 – 09:30 Breakfast at the hotel**
- 09:30 – 12:30 Meeting at the hotel**  
*Dress code: casual*
- 09:30 – 09:40 Welcome and Overview** Michael Reiss von Filski
- 09:40 – 12:30 Current State Analysis** Practice Group Chairs  
Introduction of each Practice Group  
*6 minutes per Practice Group*

What is the definition of success and how can you get there if you don't know where you are starting from? We need to know the point of origin for each Practice Group to determine the optimal route to each PG's desired destination. We cannot determine exact objectives and measures for each single Practice Group today, but we will briefly review each Practice Group's current state and analyse those issues, which relate to **all** (or most of the) Practice Groups.

- Where is your Practice Group today? Have you reached your previously defined targets?
- How many active members do you count?
- Organisational structure  
(vice chairs, regional sub-divisions, distribution of workload, communication flow, responsibilities...)
- Your leadership competencies – what do you see as your main role in the group?
- Senior Members & Members – do you have a differentiation in your group? And if so, what are your experiences?
- Meeting frequency
- Contacts in between the scheduled (physical) meetings
- Communication tools used
- How do you motivate members to actively participate?
- What do you see as core competencies of your group?
- How do you market your practice group?
- Which benefits do you get from chairing the group?



- Which benefits do group members get?
- Which difficulties do you face (if any)?
- Your group objectives, goals, current projects and activities
- Have you created any “products”?
- Which activities until now have been the most successful ones in your group (best cost-value-ratio)?
- Have you ever used social media to promote your group? Your experiences.
- Planned projects
- Your vision - where do you see your practice group in five years?
- Do you have a mission statement?
- Identify potential paths to achieving the desired goals
- Are PG members satisfied with the contents?
- Can they use contents from your PG sessions (the PG network, knowledge and experiences) for their daily business?
- Why did they join your PG (expectations)?

Only if you know the demand of group members, as well as strengths and weaknesses of your group, you can successfully plan ahead.

**10:30 – 11:00      Coffee Break**

**12:30 – 14:00      Lunch**

**14:00 – 16:30      Meeting at the hotel Part 2**  
*Dress code: casual*

**14:00 – 14:30      PG overview from GGI** GGI Team

- Present data/statistics available at GGI HO
- Discuss two samples to show how the data can be used to analyse each group's performance and integrate the figures in planning ahead

**14:30 – 16:30** GGI Team

- Practice Group Guidelines
- New GGI Conference Guidelines
- Practice Group Meeting Schedule 2017
- Network Definition (WPK)
- Updates
- Cancellations

**18:30** **Meeting at hotel lobby**  
Tram ride to the restaurant  
*Dress code: business casual*



**19:00**                    **Dinner at Restaurant Conti**  
Dufourstrasse 1  
8008 Zurich  
  
T: +41 44 251 06 66  
w: [www.bindella.ch/upload/cms/user/Conti](http://www.bindella.ch/upload/cms/user/Conti)

**Sunday, 05 February 2017**

**08:00 – 09:30**        **Breakfast at the hotel**  
  
Individual departure from the hotel

**Dates for the upcoming PG Chairperson Meeting to be held in Zurich:**

**02 - 04 February 2018**  
**01 – 03 February 2019**  
**31 January – 02 February 2020**

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